



सी.एस.आइ.आर - खनिज एवं पदार्थ प्रौद्योगिकी संस्थान
CSIR - INSTITUTE OF MINERALS & MATERIALS TECHNOLOGY

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
Council of Scientific & Industrial Research

भुवनेश्वर-751013, ओडिशा, भारत, Bhubaneswar-751013, Odisha, INDIA

Advertisement No.01/2020, Dt.16.01.2020

Date of commencement of online application:	20.01.2020
Last date for closing of online application:	20.02.2020, 05:00 P.M.
Last date for receipt of hard copy application:	10.03.2020

CSIR-Institute of Minerals & Materials Technology (CSIR-IMMT), Bhubaneswar, is a premier national institute of the Council of Scientific and Industrial Research (CSIR) engaged in multidisciplinary R&D for sustainable development of mineral and material resources.

Online Applications are invited from bonafide eligible Indian citizens having excellent academic record, motivation, aptitude, domain knowledge, specified experience for the following position:-

Post Code/Name of Post/ Reservation status / No of Posts /Upper Age Limit**	Pay Matrix Level & Pay Scale/ Total Emoluments*	EQ : Essential Qualification & Experience	Job Requirement
TC01 Technician(1) One post, UR. 28 years as on the last date of on-line application.	Pay Level-2 ₹.19900-63,200/- ₹.27,936/-	SSC/10 th standard with science subjects with 55% marks plus ITI certificate in plumbing or national / state trade certificate or 2 years full time experience as an apprentice training from a recognized institution in the relevant trade i.e. Plumbing. Desirable Qualification: Candidates having experience/exposure in the field of job requirement after acquiring the essential qualification will be preferred.	Installing, repairing and maintaining water pipe lines, fixtures and other plumbing items used for water distribution and waste water disposal in residential industrial and Institutional buildings. Need to understand the blue print, drawing and plumbing specifications. Periodical maintenance of plumbing and other works related to it.

* Total Emoluments means approximate total emoluments on minimum of scale including House Rent Allowance as applicable to the city of Bhubaneswar, (Odisha), India as per rules.

** As on the last date of online application. Age relaxation as admissible under the rules will be applicable to certain categories of candidates.

Abbreviations used: EQ-Essential Qualification & Experience, EWS:-Economically Weaker Sections, OBC-Other Backward Classes, PWD-Persons with Benchmark Disabilities, SC-Scheduled Castes, ST-Scheduled Tribes, UR-Unreserved.

1. The date for determining the upper age limit, qualification and / or experience shall be the closing date prescribed for submission of ONLINE application.
2. **Candidates are advised to apply well in advance and not wait till the last date.**
3. Applicants must clearly mention the period of experience in years, months and days supported by experience certificates without which application shall be rejected against which no representation shall be entertained. Experience shall count from the date after the date of acquiring of the essential qualification.

4. Benefits under Council Service:

- a. The post carries usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR Residence Allotment Rules depending on availability in which case HRA will not be admissible.
- b. In addition to the emoluments above, benefits such as applicability of New Pension Scheme 2004, reimbursement of Medical Expenses, Leave Travel Concession, Conveyance Advance and House Building Advance are available as per CSIR rules.
- c. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion Scheme for Technical & support staff as admissible as per rules.

5. General Information and Conditions:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement as on the last date for receipt of ONLINE application. The prescribed qualifications should have been obtained through Govt/recognized Institutions. Applicants are advised to satisfy themselves before applying that they possess at least the essential qualification laid down for the post as on the last date for receipt of ONLINE application. **No enquiry asking for advice as to eligibility through email/telephone/letter will be entertained.**
- c. Applicant must ensure that he/she possesses the essential educational qualification/experience in the relevant areas as required for the post, for which he/she is applying, on the last date of submission of ONLINE application.
- d. Candidates who have acquired higher qualifications after possessing the essential qualification would be preferred.
- e. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.
- f. The period of experience rendered by a candidate on part time basis, daily wages will not be counted while calculating the valid experience for short listing the candidates for trade/skill/written as applicable.
- g. **The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for submission of ONLINE application.**
- h. Persons with **Benchmark** disabilities (PWD), fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.
- i. The post will be governed by the New Pension Scheme applicable w.e.f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter No.17/68/2001-E.II dated 23.12.2003 and other instructions issued on the subject.
- j. The number of vacancies indicated above is provisional and may vary at the time of selection.
- k. The decision of the Director, CSIR-IMMT/CSIR in all matters relating to eligibility, acceptance or rejection of application, mode of selection, conduct of trade test/skill test/written test/examination, as applicable, venue for trade/skill test/written test and not to fill up all or any of the posts will be final and binding on the candidates and no interim inquiry or correspondence will be entertained in this connection from any individual or his/her agency.
- l. The selected incumbents will be posted in CSIR-IMMT and to perform the work as assigned from time to time. The selected candidates is also required to work in shifts/during odd hours, if required and they can be transferred to any of the Labs/Institutes/centres/field stations of CSIR-IMMT/CSIR anywhere in India.

- m. Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.
- n. NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.

6. Relaxations:

- a. Upper age limit is relaxable up to 05 years for SC/ST and 03 years for OBC as per Government of India orders in force only in those cases where the posts are reserved for respective categories, on production of relevant certificate in the prescribed format signed by the specified authority at the time of interview.
- b. Upper age limit is also relaxable upto five years for the regular employees working in CSIR laboratories / institutes, Government Departments, autonomous bodies and public sector undertakings.
- c. As per Govt. of India provisions, age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and up to 38 years for members belonging to Other Backward Classes in respect of the posts reserved for them) for Widows, divorced Women and Women Judicially separated from their Husbands who are not remarried. The persons claiming age relaxation under this sub-para would be required to produce the following documentary evidence:
 - I. In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - II. In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decree of the appropriate Court to prove the fact of divorce or judicial separation, as the case may be, with an Affidavit in respect of divorced women and they have not remarried since.
- d. Age relaxation to Persons with Benchmark Disabilities (PWD): Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates as per rules) in upper age limit shall be allowed to persons suffering from the following benchmark disabilities as per GOI instructions:
 - (i) blindness and low vision;
 - (ii) deaf and hard of hearing;
 - (iii) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
 - (iv) autism, intellectual disability, specific learning disability and mental illness;
 - (v) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

Persons claiming age relaxation under this sub-para would be required to produce a certificate in the prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government.

- e. SC/ST/OBC/EWS/PWD candidates are required to produce a copy of the certificate in the prescribed format issued recently by the specified authority, as applicable. The OBC candidate should produce the certificate valid for appointment to posts under the Central Government, as applicable.
- f. Persons claiming reservation under Economically Weaker Sections (EWS) are required to produce latest certificate on Income and Asset Certificate in the prescribed format issued by a Competent Authority, as applicable. The crucial date for submitting income & asset certificate by the candidate shall be the closing date for receipt of online application(s).

7. Mode of Selection:

- (a) The prescribed essential qualifications are the minimum and mere fulfilment of educational qualifications and experience does not entitle a candidate to be called for trade/skill test/written test/interview, as applicable. A duly constituted Screening Committee will adopt its own criteria for short-listing the candidates and only those candidates who, in the opinion of the Institute, suit the Institutional requirement, will be called for Trade/skill test/written test/technical demonstration. The

candidate should, therefore, mention in the application all the qualifications and experience, in the relevant area over and above the minimum prescribed qualifications, supported with documents.

- (b) In the event of number of applications being large, CSIR-IMMT will adopt short listing criteria to restrict the number of candidates to be called for trade/skill test/written test, as applicable, to a reasonable number by any or more of the following methods:-
- I. On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
 - II. On the basis of higher experience in the relevant **trade** than the minimum prescribed in the advertisement.
 - III. On the basis of marks obtained in the academic/trade/technical qualification.
 - IV. By holding a written test by CSIR-IMMT.
 - V. Any other methodology as deemed fit by the Screening Committee.
- (c) The screening of the applications will be done prima facie on the basis of documents and information furnished by the candidates. If at any subsequent date it is found that the candidates do not fulfill the eligibility criteria, their candidature shall be cancelled without assigning any reason whatsoever.

8. **How to Apply:**

- a. Candidates are advised to read the advertisement carefully and also go through the instructions before filling up of the online application. Application once made shall not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
- b. Eligible candidates are required to apply **ONLINE through the website of (www.immt.res.in)**. **No other mode of application** will be considered.
- c. Applicants must provide detailed information at the appropriate place in the online application regarding his/her relative, if any, working in CSIR, like name, designation, name of the CSIR-Lab, where posted, relationship with the candidate.
- d. Applications from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. Vigilance clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach CSIR-IMMT at the earliest. In case the application has not been forwarded through the present employer, then the candidate must produce 'No Objection Certificate' from the employer failing which they will not be allowed to appear in trade/skill/written test.
- e. Candidates are required to upload his/her recent passport size **scanned photograph and signature (maximum size 50 KB)** at the specified place in the online application.
- f. Candidates should keep a copy of the application print-out and payment details, if any, for their record.
- g. **A non-refundable application fee of ₹.100/- (Rupees One hundred only) as applicable is required to be paid by the candidates through SB Collect.** Candidates belonging to SC/ST/PWD categories, women, candidates, CSIR employees, abroad candidates need not pay any application fee. Application without fee shall be rejected out rightly without any notice.
- h. **Procedure for ONLINE payment of Application Fee: Candidates are to log on to the State Bank Collect web page (www.onlinesbi.com/sbicollect) then click-**

State of Corporate / Institution = Odisha
Type of Corporate / Institution = Govt. Department
Govt. Department Name = IMMT
Purpose of Payment = Application fee
Related Department = Administration
Budget head = <R06713>
Remarks = Mention Post Code

- i. Candidates are to furnish the E-receipt SB Collect Reference No. _____, date _____ amount _____ while filling the online application form after successful e-payment through SB Collect.
- j. After submission of ONLINE application, applicants are requested to take a printout on or before the last date as printout will not be available after the last date.
- k. The following details must be filled up on back side of the SB Collect e-receipt generated after online payment of fee **(i) Candidate's Name, (ii) Candidate's Category, (iii) Post Code Applied for.**

The printout of ONLINE APPLICATION duly signed, along with self-attested copies of certificates of educational qualifications, mark sheets, experience certificates, print-out of publications, documentary proof in support of date of birth, community/category certificate (SC/ST/OBC/EWS/PWD etc.), if applicable and e-receipt of the **application fee paid through SB Collect** in an **envelope superscribed, as, "Application for the Post of _____, Post Code No. _____ & Advt. No. _____ may be sent by post to 'The Controller of Administration, CSIR-Institute of Minerals & Materials Technology, Bhubaneswar-751013, (Odisha), India so as to reach on or before the last date indicated above for receipt of HARD COPY application. The last date given above will be the same for the candidates belonging to the far-flung areas.**

- l. Applicants should specifically note that hard copy of application received after the stipulated closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay, received after the specified last date, not supported by copies of certificates, without photograph, unsigned, without application fee, testimonials, caste certificate etc.) will not be entertained and summarily rejected. Any enclosure received separately subsequent to the receipt of the application cannot be connected therewith. No representation in this regard will be entertained. Furnishing of false, incorrect, wrong information will be a disqualification.
- m. Details of **screened/scrutinised**/short-listed candidates to be called for **Trade Test/Skill Test, Written Test**, as applicable, date of trade/skill/written test, change of date, venue, result of selection, cancellation of one or all posts, corrigendum/addendum to advertisement/others, extension of the last date for submission/receipt of application etc. will be notified on CSIR-IMMT website. Therefore, candidates are advised to visit the website-www.immt.res.in for latest updates.

9. The following documents (self-attested) must be attached along with the hard copy application form sent by post:

- a. Signed copy of printed online application form.
- b. **SB Collect Receipt of ₹.100/-** as application fee, as applicable, **non-refundable.**
- c. SSC / 10th certificate reflecting Date of Birth.
- d. SSC / 10th Mark Sheet
- e. ITI/Trade/Apprentice Training Certificate
- f. Caste/Tribe/community/EWS/PWD certificate, as applicable, in prescribed format as provided by the Govt. of India
- g. Experience Certificate(s), if any
- h. Certificate (s) related to higher qualification, if any
- i. Other relevant certificates(s), if any.
- j. Valid document for Identification (viz Aadhaar Card/ Voter ID Card/ Passport/ Driving Licence etc.).
- k. Three colour passport size photographs, same as uploaded in the online Application (one affixed in the space provided and signed across and two properly stapled). Candidates are also advised to keep with them two more photographs of the same.
- l. (Note : It may be noted by the candidates that whatever ID proof is submitted, the original should be brought along with the photocopy of the same during Trade/skill Test/ Written Examination).
- m. No objection certificate, if applicable.
- n. Any other relevant certificate/documents.

Sd/-
Controller of Administration

NB:-All concerned may see the details of mode of examination attached as Annexure-VI.

Mode of Examination for Technical Posts in CSIR**Group II (Technician)**

Mode of Examination	OMR Based or Computer Based Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the questions on English Language.
Standard of exam.	SSC + ITI/ XIIth Standard
Total No. of Questions	150
Total Time Allotted	2 hours 30 minutes

Paper-I (Time Allotted-1 hour)

Subject	No. of questions	Maximum Marks	Negative Marks
Mental Ability Test*	50	100 (two marks for every correct answer)	There will be no negative marks in this paper.

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgment, etc.

Paper II (Time Allotted – 30 minutes)

Subject	No. of questions	Maximum Marks	Negative Marks
General Awareness	25	75 (three marks for every correct answer)	One negative mark for every wrong answer
English Language	25	75 (three marks for every correct answer)	One negative mark for every wrong answer

Paper-III (Time Allotted-1 hour)

Subject	No. of questions	Maximum Marks	Negative Marks
Concerned subject (Plumbing)	50	150 (three marks for every correct answer)	One negative mark for every wrong answer
